

READINGTON TOWNSHIP BOARD OF EDUCATION

Virtual/In-Person Available at Holland Brook School
Board of Education Meeting Room
Regular Meeting 7:00 p.m.
November 9, 2021

MINUTES

Mission Statement: We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

I. CALL TO ORDER BY BOARD PRESIDENT – OPEN PUBLIC MEETINGS ACT

Mrs. Simon called the meeting to order at 7:00 p.m. and announced that the meeting was being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action was taken.

Present: Dr. Cerciello, Mr. Emmons, Mrs. Fiore, Mrs. Flores, Mr. Zwerling, Mrs. Hample, Mrs. Simon

Also Present: Dr. Jonathan Hart, Superintendent, Mr. Jason M. Bohm, Business Administrator/Board Secretary

Absent: Mrs. Podgorski, Mr. Wallace

II. FLAG SALUTE

III. SUPERINTENDENT'S REPORT

- Dr. Hart congratulated Ms. Bruno on the incredible accomplishment of being named the Education Support Professional of the Year for all of Hunterdon County. Nathaniel Pescatore, student, shared kind words regarding Ms. Bruno on her immense impact to him and the district as a whole.
- Dr. DeRosa, Whitehouse School Principal, shared how professional learning communities and common planning time in Whitehouse School are helping improve student instruction. Ms. Pauch, Supervisor, and Ms. Yukniewicz, Teacher, shared how staff use student data to identify needs to improve lesson plans. Further, these collaborative times throughout the school year allow for sharing of ideas and identifying resources to further student development. Ms. Yukniewicz shared a video of her class and how the tools such as iReady provide mechanisms to help students achieve.
- Mrs. Beagle, Dr. Brown, Ms. Pauch presented assessment results from the 2020-2021 school year. The impact of remote learning and challenges from COVID-19 were shared. Dr. Brown reviewed ELA, Ms. Pauch reviewed mathematics, and Mrs. Beagle reviewed Dynamic Learning Maps for special education students, highlighting scores from the start to the end of the school year. Ongoing support measures for the 2021-2022 school year was shared such as learning acceleration, online software/tools such as i-Ready, homework room afterschool, tutoring for quarantine students, among others to address unfinished learning and support for current instruction.

IV. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

- A community member asked questions about curriculum relating to DEI and SEL. Dr. Hart provided information concerning our curriculum and breadth of review by the Education/Technology Committee and Supervisors. SEL has been infused in the schedule for many years, directly in lesson plans.

V. CORRESPONDENCE

- Email S.R. - Board Elections

VI. BOARD ACTION

A. APPROVAL OF ADMINISTRATIVE REPORTS

1. Motion to adopt 1.01 - 1.02

Motion: Mrs. Hample

2nd: Dr. Cerciello

Roll Call Vote: Carried 7 Yes

- 1.01 Motion to approve Enrollment and Drill Reports October 2021.
(Attachment 1.01)
- 1.02 Motion to approve Bus Evacuation Drills for all Readington Township Schools for the 2021-2022 school year.
(Attachment 1.02)

B. APPROVAL OF MINUTES

- 2. Motion to adopt 2.01, amending October 12, 2021 minutes to reflect tabling of motion 4.05 under Education/Technology, passage of only 4.01 - 4.04, 4.06
Motion: Mrs. Hample 2nd: Dr. Cerciello Roll Call Vote: Carried 7 Yes
- 2.01 Motion to approve the Meeting Minutes October 12, 2021.

C. FINANCE/FACILITIES

Committee Report - Dr. Cerciello provided minutes of the meeting held on November 3, 2021.

- 3. Motion to adopt 3.01 - 3.11
Motion: Mrs. Hample 2nd: Dr. Cerciello Roll Call Vote: Carried 7 Yes
- 3.01 Motion to approve the **Bill List** for the period from **October 14, 2021 through November 10, 2021** for a total amount of **\$3,035,378.60**.
(Attachment 3.01)
- 3.02 Motion to approve **District Travel Schedule November 9, 2021** for a total amount of **\$7,594.42**.
(Attachment 3.02)
- 3.03 Motion to ratify and approve **Payroll and Agency** for the month of **September 2021** for a total amount of **\$2,493,351.17**.
(Attachment 3.03)
- 3.04 Motion to ratify and approve the following **Account Transfers for September 1, 2021 through September 30, 2021**.
(Attachment 3.04-3.04a)
- 3.05 Motion to ratify and approve the **Student Activities Account for September 1, 2021 through September 30, 2021**.
(Attachment 3.05)
- 3.06 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: September 30, 2021 Pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of September 30, 2021 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of September 30, 2021 and after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending September 30, 2021.
(Attachment 3.06-3.06a)

- 3.07 Motion to approve the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2021-2022 school year.
(Attachment 3.07)

	70-05-D5/aoo		
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5.02 Motion to accept the Superintendent's recommendation and approve the following appointment:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
*Suanne Traynor	Bus Driver (Transportation) 80-06-D6/anx	\$27.25/hr. Step 7	On or about 01/03/2022 - 6/30/2022

*pending satisfactory completion of CDL license examination

5.03 Motion to accept the Superintendent's recommendation and approve the following Substitute Teachers/Aides/Nurses/Bus Drivers paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

NAME	SUBSTITUTE
Bruce Sabados	Substitute Teacher/Aide
Sharon Sabados	Substitute Teacher/Aide
Edel Connolly	Substitute Teacher/Aide
Kathy Deats	Substitute Aide
Robert Eagan	Substitute Bus Driver
Daragh O'Dea	Substitute Teacher/Aide
Deborah Pikulin	Substitute Aide/Secretary
Salvatore Randazzese	Substitute Teacher/Aide
Donna Reilly	Substitute Aide
Kimberly Saini	Substitute Teacher/Aide
Katie Spencer	Substitute Teacher/Aide
Marisa Zalarick	Substitute Aide/Secretary
Richard Hopkins	Substitute Teacher/Aide
Nicole Erhart	Substitute Teacher/Aide

5.04 Motion to approve the following resignation:

NAME	POSITION	EFFECTIVE DATE
Diane Krasovec	Nurse (RMS) 20-01-01/bbk	12/31/2021

5.05 Motion to accept the Superintendent's recommendation and remove Kevin Sanders and approve the following Readington Middle School coaching assignment for the 2021-2022 school year at the contractual rate:

TEAM	COACH
Boys Baseball B Coach	Paul Yunos

- 5.06 Motion to ratify an increase in hours for the following staff member to include Intervention teaching assignments:

NAME	POSITION	TRACK/STEP	HOURS	SALARY	EFFECTIVE DATE
Noelle Henderson	Teacher/Intervention (TBS) 20-03-D2/afu	BA Step 20	From: 3.625 hrs. To: 4.225 hrs.	From: \$40,832.50 To: \$47,365.70 (prorated)	10/25/2021- 06/30/2022
Dawn LoCalio	Teacher/District ESL (District) 20-05-D2/bbj	B+15 Step 7	From: 4.0 hrs. To: 5.0 hrs.	From: \$33,822.25 To: \$42,431.55 (prorated)	11/08/2021- 6/30/2022

- 5.07 Motion to approve the following chaperones for the 2021-2022 school year at a rate of \$25.00/hr. not to exceed 40 hours each:

NAME	STUDENT	CLUB
Olivia Vliet	S-144	American Sign Language Club
Jack Kimple	S-144	Cooking Club

- 5.08 Motion to approve extra pay driving hours to support the Accelerated Learning Program not to exceed 2.5 hours per day to all schools, for the 2021-2022 school year. Extra pay funded through ESSERIII/ARP. (Attachment 5.08)
- 5.09 Motion to approve the following additional staff members to teach 1. Home Instruction, 2. Virtual Tutoring for Quarantined Students, 3. Virtual Homework Help and 4. In-Person Accelerate Learning according to their contractual rate, to be paid using the ESSER II and III/ARP grants, not to exceed dollar limits of said grants:

NAME	SCHOOL
Janice Razza	Whitehouse School
Elizabeth Lewis	Whitehouse School
Deanna Schwaiger	Whitehouse School
Lisa Painter	Whitehouse School
Donna Urbanowicz	Whitehouse School

F. COMMUNICATION

Committee Report - Mrs. Fiore provided minutes from the meeting held on October 19, 2021.

6. Motion to adopt 6.01 - 6.03

Motion: Mrs. Fiore

2nd: Mrs. Hample

Roll Call Vote: Carried 7 Yes

6.01 Motion to accept the Superintendent's recommendation and approve the following policies for second reading:
(Attachment 6.01)

- Policy 1648.11 - The Road Forward - Health and Safety
- Policy 2422 - Comprehensive Health and Physical Education
- Policy 2467 - Surrogate Parents and Resource Family
- Policy 5111 - Eligibility of Resident and Non Resident Pupils
- Policy 5116 - Education of Homeless Students
- Policy 6471 - School District Travel
- Policy 8561 - Procurement Procedures for School Nutrition Programs
- Policy 8420 - Emergency and Crisis Situations

6.02 Motion to accept the Superintendent's recommendation and abolish the following policies:

- Policy 1648 - Restart and Recovery Plan
- Policy 5114 - Children Displaced by Domestic Violence

6.03 Motion to accept the Superintendent's recommendation and approve the following policies for first reading:
(Attachment 6.03)

- Policy 2425 - Emergency Virtual or Remote Instruction Program
- Policy 6115.01 - Federal Awards/Funds Internal Controls - Allowability of Costs
- Policy 6115.02 - Federal Awards/Funds Internal Controls - Mandatory Disclosures
- Policy 6115.03 - Federal Awards/Funds Internal Controls - Conflict of Interest
- Policy 6311 - Contracts for Goods and Services Funded by Federal Grants
- Policy 7432 - Eye Protection
- Policy 8540 - School Nutrition Programs
- Policy 8550 - Meal Charges/Outstanding Food Service Bill
- Policy 8600 - Student Transportation

VII. UNFINISHED BUSINESS

- Mrs. Hample shared thoughts on the virtual NJSBA Annual Workshop, noting workshops are still available on video for 30 more days.
- Mrs. Fiore highlighted the new website, how great it is and easy to navigate. She thanked all the staff who worked on it. Dr. Hart shared that Kirsli Spinks and Jim Belske spearheaded the effort.

VIII. NEW BUSINESS FROM BOARD

- Board Tours are scheduled for Wednesday November 17 and Friday November 19th.
- The tentative 2022 Board Meeting Dates need to be changed as November's board meeting date is Election Day currently.
- Mr. Zwerling provided Green Committee minutes from the meeting held on October 14, 2021.

IX. OPEN TO THE PUBLIC

- Mrs. McDonald, RMS parent, shared feedback about food service being inconsistent in quality, particularly at RMS, in addition to the lack of a swap out option. Mrs. McDonald requested more frequent communication about supply chain issues and challenges experienced by Maschios in the district's breakfast and lunch program. Mr. Bohm, Dr. Hart and Mrs. Simon discussed the pandemic's impact on food operations, and promised to investigate and communicate more.

X. ADJOURNMENT – 8:45 p.m.

Motion: Mrs. Hample

2nd: Mrs. Fiore

Roll Call Vote: Carried 7 Yes

Respectfully submitted,

**Jason M. Bohm
Business Administrator/Board Secretary**

**Laura Simon
President, Board of Education**